

Intelligent monitoring and control solutions:
In Buildings | In Transit | Outdoor/Remote

Please read these terms and conditions carefully as they contain important information about your rights and obligations when using this website (the 'Website') in connection with your use of the IceSpy notion Lite being a wireless temperature monitoring system (notion Lite)

The Website is owned and operated by The IMC Group Limited ('we'/'us'/'our'), a limited company registered in England and Wales under company number: 6277768 having our registered office at Pendle House, Jubilee Road, Letchworth, Hertfordshire, SG6 1SP. Our VAT Number is: GB 945709883. Our business address is Pendle House, Jubilee Road, Letchworth, Hertfordshire, SG6 1SP.

The term 'you' refers to the user or viewer of our Website.

You have acknowledged that you have read and agreed these terms and conditions when first registering on the Website and thereafter by browsing on or using the Website you are agreeing to comply with and be bound by these terms and conditions which, together with our privacy policy, governs our relationship with you regarding the use of our Website.

1. ACCESS

- 1.1. Although certain areas of the Website will only ever be accessible if you are a registered user you may be able to access parts of the Website without having to register any details with us. This may be for the purpose of undertaking a demonstration of notion Lite or for reviewing the notion lite product information.
- 1.2. You are responsible for making all arrangements necessary for you to have access to our Website (whether as a registered user or not). You are also responsible for ensuring that all persons who access the Website through your Internet connection are aware of these terms, and that they comply with them.
- 1.3. We make reasonable efforts to ensure that the Website is available to view and use 24 hours a day throughout each year however, this is not guaranteed. The Website may be temporarily unavailable at anytime because of: server or systems failure or other technical issues; reasons that are beyond our control; required updating, maintenance or repair.
- 1.4. Where possible we will try to give you advance warning of maintenance issues but shall not be obliged to do so.

2. REGISTERING ON THE WEBSITE

- 2.1. When registering on the Website you must choose a username and password. You are responsible for all actions taken under your chosen username and password and you must provide your required email contact details and undertake to keep these contact details updated whenever they are changed by you.
- 2.2. By registering on the Website you undertake:
- 2.2.1. That all the details you provide to us for the purpose of registering on the Website are true, accurate, current and complete in all respects
- 2.2.2. You will notify us immediately of any changes to the information provided on registration
- 2.2.3. You are over 18 or if under 18 you have a parent or guardian's permission to register with the Website in conjunction with and under their supervision

The IMC Group Limited

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- 2.2.4. To only use the Website using your own username and password
- 2.2.5. To make every effort to keep your password safe
- 2.2.6. Not to disclose your password to anyone
- 2.2.7. To change your password immediately upon discovering that it has been compromised
- 2.2.8. To neither transfer or sell your username or password to anyone, nor permit, either directly or indirectly, anyone other than you to use them
- 2.3. You authorise us to transmit your name, address and other personal information supplied by you (included updated information) to obtain information from third parties about you, including, but not limited to, credit reports and so that we may authenticate your identity.
- 3. ELIGIBILITY TO PURCHASE FROM THE WEBSITE
- 3.1. To be eligible to purchase the Products on the Website and lawfully enter into and form contracts with us, you must:
- 3.1.1. Be 18 years of age or over
- 3.1.2. Be legally capable of entering into a binding contract
- 3.1.3. Provide full details of an address in the United Kingdom for delivery of goods and, if purchasing services, an address in the United Kingdom, the European Economic Area (if you reside in the EEA) or else where that relates to the bank or credit card details provided.
- 3.2. If you are under 18, you may only use the Website in conjunction with, and under the supervision of, a parent or guardian. If you do not qualify, you must not use our Website.

4. INTELLECTUAL PROPERTY

- 4.1. The content of the Website and the supporting software relating to the notion Lite is protected by copyright (including design copyrights), trade marks, patent, database and other intellectual property rights and similar proprietary rights which include, (without limitation), all rights in materials, works, techniques, computer programs, source codes, data, technical information, trading business brand names, goodwill, service marks utility models, semi-conductor topography rights, the style or presentation of the goods or services, creations, inventions or improvements upon or additions to an invention, confidential information, know-how and any research effort relating to The IMC Group Limited moral rights and any similar rights in any country (whether registered or unregistered and including applications for and the right to apply for them in any part of the world).
- 4.2. You acknowledge that the intellectual property rights in the material and content supplied and it's supporting software as part of the Website shall remain with us or our licensors.
- 4.3. You may download or copy the content and other downloadable items displayed on the Website subject to the condition that the material may only be used by you in your own business that is itself using the notion Lite for it's own monitoring requirements (Permitted Use) it can never be used by you to provide a service using notion Lite to a third party business. Copying or storing the contents of the Website for other than the Permitted Use is expressly prohibited.



- 4.4. You may retrieve and display the content of the Website on a computer screen, store such content in electronic form on disk or print one copy of such content for the Permitted Use provided you keep intact all and any copyright and proprietary notices.
- 4.5. You may not otherwise reproduce, modify, copy or distribute or use for any other commercial purposes any of the materials or content on the Website
- 4.6 It is agreed that the monitoring data that relates to your notion Lite (your Monitoring Data) can be downloaded by you on request at any time whilst you are a current subscriber having paid the notion Lite Fee and when your subscription ceases you have the right for your Monitoring Data to be downloaded on request for the preceding twelve months only. After twelve months from the date that your subscription ceases all your Monitoring Data will be deleted.
- 4.7. You acknowledge that any other use of the material and content of this Website is strictly prohibited and you agree not to (and agree not to assist or facilitate any third party to) copy, reproduce, transmit, publish, display, distribute, commercially exploit or create derivative works from such material and content.
- 4.8. No license is granted to you to use any of our trademarks or those of our affiliated companies.
- 5. DISCLAIMER
- 5.1. It shall be your responsibility to ensure that any products, services or information available through the Website meet your specific requirements.
- 5.2. We will not be liable to you if the Website is unavailable at any time.
- 5.3. We attempt to ensure that the information available on the Website at any time is accurate. However, we do not guarantee the accuracy or completeness of material on this Website. We use all reasonable endeavours to correct errors and omissions as quickly as practicable after becoming aware or being notified of them. We make no commitment to ensure that such material is correct or up to date.
- 5.4. All drawings, images, descriptive matter and specifications on the Website are for the sole purpose of giving an approximate description for your general information only and should be used only as a guide.
- 5.5. The subscription fee for using notion Lite can be purchased by you by monthly six monthly and annual standing order (the notion Lite Fee) and you must always ensure that you pay the notion Lite Fee as the collection of data provided via the Website will be automatically suspended after 30 days and not reinstated unless and until the notion Lite Fee has been paid. During any period of suspension and until the notion Lite Fee is paid and the link is re established no data will be collected
- 5.6 Any prices and offers are only valid at the time they are published on the Website.
- 5.7. All prices and descriptions supersede all previous publications.
- 5.8. Every effort is made to keep information regarding notion Lite availability on the Website up to date. However, we do not guarantee that this is the case, or that notion Lite will always be available. 5.9. The Website is provided on an 'as is' and 'as available' basis without any representation or endorsement made and we make no warranties or guarantees, whether express or implied, statutory or otherwise (unless otherwise expressly stated in these terms and conditions or required by law) in relation to the information, materials, content or services found or offered on the Website for any particular purpose or any transaction that may be conducted on or through the Website including but not limited to, implied warranties of non-infringement,



compatibility, timeliness, performance, security, accuracy, condition or completeness, or any implied warranty arising from course of dealing or usage or trade custom.

- 5.10. We make no representation or warranty of any kind express or implied statutory or otherwise regarding the availability of the Website or that it will be timely or error-free, that defects will be corrected, or that the Website or the server that makes it available are free of viruses or bugs.
- 5.11. We will not be responsible or liable to you for any loss of content or material uploaded or transmitted through the Website and we accept no liability of any kind for any loss or damage from action taken in reliance on material or information contained on the Website.
- 5.12. We cannot guarantee and cannot be responsible for the security or privacy of the Website and any information provided by you.
- 5.13 You are responsible for setting the alarm thresholds for temperature control as you require for the notion Lite and we will not be responsible or liable to you for any loss or damage or action taken in respect of the alarm thresholds
- 5.14 You are responsible to enter and keep updated all required contact details on the Website and we will not be responsible or liable to you for any loss or damage or action taken in respect of any incorrect contact details
- 5.15. You must bear the risk associated with the use of the internet. In particular, we will not be liable for any damage or loss caused by a distributed denial-of-service attack, any viruses Trojans, worms, logic bombs, keystroke loggers, spyware, adware or other material which is malicious or technologically harmful that may infect your computer, peripheral computer equipment, computer programs, data or other proprietary material as a result of your use of the Website or you downloading any material posted or sold on the Website or from any website linked to it.
- 5.16. We reserve the right to disclose such information to law enforcement authorities as we reasonably feel is necessary should you breach this agreement.

6. USE OF THE WEBSITE

- 6.1. You are permitted to use the Website and the material contained in it only as expressly authorised by us and in accordance with these terms and conditions, as may be amended from time to time without notice to you.
- 6.2. We provide access and use of the Website on the basis that we exclude all representations, warranties and conditions to the maximum extent permitted by law.
- 6.3. We reserve the right to:
- 6.3.1. Make changes to the information or materials on this Website at any time and without notice to you.
- 6.3.2. Temporarily or permanently change, suspend or discontinue any aspect of the Website, including the availability of any features, information, database or content or restrict access to parts of or the entire Website without notice or liability to you or any third party.
- 6.3.3. Refuse to post material on the Website or to remove material already posted on the Website
- 6.4. You may not use the Website for any of the following purposes:



- 6.4.1. Disseminating any unlawful, harassing, libelous, abusive, threatening, harmful, vulgar, obscene, or otherwise objectionable material
- 6.4.2. Transmitting material that encourages conduct that constitutes a criminal offence, results in civil liability or otherwise
- 6.4.3. Breaching any applicable local, national or international laws, regulations or code of practice
- 6.4.4. Gaining unauthorised access to other computer systems
- 6.4.5. Interfering with any other person's use or enjoyment of the Website
- 6.4.6. Breaching any laws concerning the use of public telecommunications networks
- 6.4.7. Interfering with, disrupting or damaging networks or websites connected to the Website
- 6.4.8. Utilisation of data mining, robots or similar data gathering and extraction tools to extract (whether once or many times) for re-utilisation of any substantial parts of the Website
- 6.4.9. To transmit, or procure the sending of, any unsolicited or unauthorised advertising or promotional material or any other form of similar solicitation
- 6.4.10. To create and/or publish your own database that features all or substantial parts of the Website
- 6.4.11. Making, transmitting or storing electronic copies of materials protected by copyright without the prior permission of the owner
- 6.5. In addition, you must not:
- 6.5.1. Knowingly introduce viruses, Trojans, worms, logic bombs, keystroke loggers, spyware, adware or other material which is malicious or technologically harmful to the Website
- 6.5.2. Attempt to gain unauthorised access to the Website, the server on which the Website is stored or any server, computer or database connected to it
- 6.5.3. Attack the Website via a denial-of-service attack or a distributed denial-of service attack
- 6.5.4. Damage or disrupt any part of the Website, any equipment or network on which the Website is stored or any software used for the provision of the Website
- 6.6. A breach of this clause may be a criminal offence under the Computer Misuse Act 1990. We may report any such breach to the relevant law enforcement authorities and disclose your identity to them. In the event of such a breach, your right to use the Website will cease immediately.
- 7. SUSPENDING OR TERMINATING YOUR ACCESS
- 7.1. We reserve the right to terminate or suspend your access to the Website immediately and without notice to you if:
- 7.1.1. You fail to make any payment to us when due
- 7.1.2. You breach the terms of these terms and conditions (repeatedly or otherwise)
- 7.1.3. You are impersonating any other person or entity



- 7.1.4. When requested by us to do so, you fail to provide us within a reasonable time with sufficient information to enable us to determine the accuracy and validity of any information supplied by you, or your identity
- 7.1.5. We suspect you have engaged, or about to engage, or have in anyway been involved, in fraudulent or illegal activity on the Website

8. REVIEWS

- 8.1. You acknowledge that any review, feedback or rating which you leave may be published by us on the Website and you agree that it may be displayed for as long as we consider appropriate and that the content may be syndicated to our other websites, publications or marketing materials.
- 8.2. You undertake that any review, feedback or rating that you write shall:
- 8.2.1. Comply with applicable law in the UK and the law in any country from which they are posted
- 8.2.2. Be factually accurate
- 8.2.3. Contain genuinely held opinions (where applicable)
- 8.2.4. Not contain any material which is either defamatory, threatening, obscene, abusive, offensive, hateful, inflammatory or is likely to harass, upset, annoy, alarm, embarrass or invade the privacy of, any person or be deceiving
- 8.2.5. Not promote or advocate an unlawful act or activity, discrimination, sexually explicit material or violence
- 8.2.6. Not infringe any trademark, copyright (including design rights), database right, or other intellectual property rights of any other person or breach any legal duty you owe to a third party
- 8.2.7. Not be used to impersonate any person, or to misrepresent your identity
- 8.3. You agree to indemnify and hold us harmless against any claim or action brought by third parties, arising out of or in connection with any review, feedback or rating posted by you on the Website, including, without limitation, the violation of their privacy, defamatory statements or infringement of intellectual property rights.
- 8.4. You grant us and our affiliate companies a non-exclusive, royalty-free worldwide license to use or edit any reviews posted by you.
- 8.5. We reserve the right to publish, edit or remove any reviews without notifying you.
- 9. LINKING TO THE WEBSITE
- 9.1. You must not create a link to the Website from another website, document or any other source without first obtaining our prior written consent.
- 9.2. Any agreed link must be:
- 9.2.1. To the Website's homepage
- 9.2.2. Established from a website or document that is owned by you and does not contain content that is offensive, controversial, infringes any intellectual property rights or other rights of any other person or does not comply in any way with the law in the UK and the law in any country from which they are hosted
- 9.2.3. Provided in such a way that is fair and legal and does not damage our reputation or take advantage of it



- 9.2.4. Established in such a way that does not suggest any form of association, approval or endorsement on our part where none exists
- 9.3. We have no obligation to inform you if the address of the Website home page changes and it is your responsibility to ensure that any link you provide to our homepage is at all times accurate.
- 9.4. We reserve the right to withdraw our consent without notice and without providing any reasons for withdrawal. Upon receiving such notice you must immediately remove the link and inform us once this has been done.

10. EXTERNAL LINKS

- 10.1. To provide increased value and convenience to our users, we may provide links to other websites or resources for you to access at your sole discretion and risk. You acknowledge and agree that, as you have chosen to enter the linked website we are not responsible for the availability of such external sites or resources, and do not review or endorse and are not responsible or liable in any way, whether directly or indirectly, for:
- 10.1.1. The privacy practices of such websites
- 10.1.2. The content of such websites, including (without limitation) any advertising, content, products, goods or other materials or services on or available from such websites or resources
- 10.1.3. The use which others make of these websites
- 10.1.4. Any damage, loss or offence caused or alleged to be caused to you, arising from or in connection with the use of or reliance upon any such advertising, content, products, goods, materials or services available on and/or purchased by you from such external websites or resources.
- 11. LIMITATION OF LIABILITY AND INDEMNITY
- 11.1. Notwithstanding any other provision in these terms and conditions, nothing will affect or limit your statutory rights; or will exclude or limit our liability for:
- 11.1.1. Death or personal injury resulting from our negligence
- 11.1.2. Fraud or fraudulent misrepresentation
- 11.1.3. Action pursuant to section 2(3) of the Consumer Protection Act 1987
- 11.1.4. Any matter for which it would be unlawful for us to exclude or attempt to exclude our liability
- 11.2. We will not be liable, in contract or tort (including, without limitation, negligence), or in respect of precontract or other representations (other than fraudulent or negligent misrepresentations) or otherwise for the below mentioned losses which you have suffered or incurred arising out of or in connection with the provision of any matter in these terms and conditions even if such losses are foreseeable or result from a deliberate breach by us or as a result of any action we have taken in response to your breach:
- 11.2.1. Any economic losses (including without limitation loss of revenues, profits, contracts, business or anticipated savings)
- 11.2.2. Any loss of goodwill or reputation; or
- 11.2.3. Any special or indirect losses; or



- 11.2.4. Any loss of data
- 11.2.5. Wasted management or office time
- 11.2.6. Any other loss or damage of any kind
- 11.3. You agree to fully indemnify, defend and hold us, and our officers, directors, employees and suppliers, harmless immediately on demand, from and against all claims, including but not limited to losses (including loss of profit, revenue, goodwill or reputation), costs and expenses, including reasonable administrative and legal costs, arising out of any breach of these terms and conditions by you, or any other liabilities arising out of your use of this Website or any other person accessing the Website using your personal information with your authority.
- 11.4. This clause does not affect your statutory rights as a consumer.
- 12. GENERAL
- 12.1. We reserve the right to change the domain address of this Website and any services, products, product prices, product specifications and availability at any time.
- 12.2. If any provision of these terms and conditions is held by any competent authority to be invalid or unenforceable in whole or in part, the validity of the other provisions in these terms and conditions and the remainder of the provision in question will not be affected.
- 12.3. All Contracts are concluded and available in English only.
- 12.4. If we fail, at any time to insist upon strict performance of any of your obligations under these terms and conditions, or if we fail to exercise any of the rights or remedies to which we are entitled under these terms and conditions, it shall not constitute a waiver of such rights or remedies and shall not relieve you from compliance with your obligations.
- 12.5. A waiver by us of any default shall not constitute a waiver of any subsequent default.
- 12.6. No waiver by us of any of these terms and conditions shall be effective unless it is expressly stated to be a waiver and is communicated to you in writing.
- 13. GOVERNING LAW AND JURISDICTION
- 13.1. The Website is controlled and operated in the United Kingdom.
- 13.2. These terms and conditions will be governed by the laws of England and Wales and you irrevocably agree to submit to the exclusive jurisdiction of the courts of England and Wales.

Privacy Policy

Last updated: 28 July 2015

The IMC Group Limited (registered number 6277768), whose registered office is at Pendle House, Jubilee Road, Letchworth, Hertfordshire, SG6 1SP, knows that you care how information about you is used and shared and we appreciate your trust in us to do that carefully and sensibly. This notice describes our privacy policy and forms part of our website terms and conditions ('Website Terms').



By accepting our Website Terms or by visiting www.notionlite.com ('the Website') you are accepting and consenting to the practices described in this Privacy Policy.

The Website is brought to you by The IMC Group Limited. For the purpose of the Data Protection Act 1998 (the Act) the data controller is the IMC Group Limited The IMC Group Limited believes it is important to protect your Personal Data (as defined in the Act) and also in compliance with the requirements with the Privacy and Electronic Communications ((EC Directive) Regulations 2003) and we are committed to giving you a personalised service that meets your needs in a way that also protects your privacy. This policy explains the basis on which any Personal Data we collect from you or that you provide to us will be processed by us and how we may collect Personal Data about you. It also explains some of the security measures we take to protect your Personal Data, and tells you certain things we will do and not do. You should read this policy in conjunction with the Website Terms.

When we first obtain Personal Data from you, or when you take a new service or product from us, we will give you the opportunity to tell us if you do or do not want to receive information from us about other services or products (as applicable). You can normally do this by ticking a box on an application form, on line registration or contract. You may change your mind at any time by emailing us at the address below.

Some of the Personal Data we hold about you may be 'sensitive personal data' within the meaning of the Data Protection Act 1998, for example, information about your health or ethnic origin.

- 1. Collecting Information. We may collect Personal Data about you from a number of sources, including the following:
- 1.1. From you when you agree to take a service or product from us, in which case this may include your contact details, how you will pay for the product or service and your bank or credit card details.
- 1.2. From you when you contact us with an enquiry or in response to a communication from us, in which case, this may tell us something about how you use our services.
- 1.3. From documents that are available to the public, such as the electoral register.
- 2. Using Your Personal Information
- 2.1. Personal Data about our customers is an important part of our business and we shall only use your Personal Data for the following purposes and shall not keep such Personal Data longer than is necessary to fulfil these purposes:
- 2.1.1. To help us to identify you when you contact us.
- 2.1.2. To help us to identify accounts, services and/or products which you could have from us or selected partners from time to time. We may do this by automatic means using a scoring system, which uses the Personal Data you have provided and/or any information we hold about you and Personal Data from third party agencies (including credit reference agencies).
- 2.1.3. To help us to administer and to contact you about improved administration of any accounts, services and products we have provided before, do provide now or will or may provide in the future.
- 2.1.4. To allow us to carry out marketing analysis and customer profiling (including with transactional information), conduct research, including creating statistical and testing information.
- 2.1.5. To help to prevent and detect fraud or loss.



- 2.1.6. To allow us to contact you in any way (including mail, email, telephone, visit, text or multimedia messages) about products and services offered by us and selected partners unless you have previously asked us not to do so.
- 2.1.7. We may monitor and record communications with you (including phone conversations and emails) for quality assurance and compliance.
- 2.1.8. We may check your details with fraud prevention agencies. If you provide false or inaccurate information and we suspect fraud, we will record this.
- 2.2. We will not disclose your Personal Data to any third party except in accordance with this Privacy Policy.
- 2.3. We may allow other people and organisations to use Personal Data we hold about you in the following circumstances:
- 2.3.1. In the event that we sell or buy any business assets or we, or substantially all of our assets, are acquired or are in the process of being acquired by a third party, in which case Personal Data held by us, about our customers may be disclosed to the prospective seller or buyer of such business or assets and, will be one of the transferred assets.
- 2.3.2. If we have been legitimately asked to provide information for legal or regulatory purposes or as part of legal proceedings or prospective legal proceedings.
- 2.3.3. We employ companies and individuals to perform functions on our behalf and we may disclose your Personal Data to these parties for the purposes set out in clause 2.1 or, for example, for fulfilling orders, delivering packages, sending postal mail and email, removing repetitive information from customer lists, analysing data, providing marketing assistance, providing search results and links (including paid listings and links), processing credit and debit card payments and providing customer service. Those parties are bound by strict contractual provisions with us and only have access to Personal Data needed to perform their functions, and may not use it for other purposes. Further, they must process the Personal Data in accordance with this Privacy Policy and as permitted by the Data Protection Act 1998. From time to time, these other people and organisations to whom we may pass your Personal Data may be outside the European Economic Area. We will take all steps reasonably necessary to ensure that your Personal Data is treated securely and in accordance with this Privacy Policy and the Data Protection Act 1998.
- 2.4. Where you give us Personal Data on behalf of someone else, you confirm that you have provided them with the information set out in this Privacy Policy and that they have not objected to such use of their Personal Data.
- 2.5. In connection with any transaction, which we enter into with you:
- 2.5.1. We, and other companies in our group, may carry out credit and fraud prevention checks with one or more licensed credit reference and fraud prevention agencies. We and they may keep a record of the search. Information held about you by these agencies may be linked to records relating to other people living at the same address with whom you are financially linked. These records will also be taken into account in credit and fraud prevention checks. Information from your application and payment details of your account will be recorded with one or more of these agencies and may be shared with other organisations to help make credit and insurance decisions about you and members of your household with whom you are financially linked and for debt collection and fraud prevention. This includes those who have moved house and who have missed payments.



- 2.5.2. If you provide false or inaccurate information to us and we suspect fraud, we will record this and may share it with other people and organisations. We, and other credit and insurance organisations, may also use technology to detect and prevent fraud.
- 2.5.3. If you need details of those credit agencies and fraud prevention agencies from which we obtain and with which we record information about you, please write to our Data Protection Manager at The IMC Group Limited, Pendle House, Jubilee Road, Letchworth, Hertfordshire, SG6 1SP.
- 3. Protecting Information. We have strict security measures to protect Personal Data.
- 3.1. We work to protect the security of your information during transmission by using Secure Sockets Layer (SSL) software, which encrypts information you input.
- 3.2. We reveal only the last five digits of your credit card numbers when confirming an order. Of course, we transmit the entire credit card number to the appropriate credit card company during order processing.
- 3.3. We maintain physical, electronic and procedural safeguards in connection with the collection, storage and disclosure of personally identifiable customer information. Our security procedures mean that we may occasionally request proof of identity before we disclose personal information to you.
- 3.4. It is important for you to protect against unauthorised access to your password and to your computer. Be sure to sign off when you finish using a shared computer.

4. The internet

- 4.1. If you communicate with us using the internet, we may occasionally email you about our services and products. When you first give us Personal Data through the Website, we will normally give you the opportunity to say whether you would prefer us not to contact you by email. You can also always send us an email (at the address set out below) at any time if you change your mind.
- 4.2. Please remember that communications over the internet, such as emails and webmails (messages sent through a website), are not secure unless they have been encrypted. Your communications may go through a number of countries before they are delivered this is the nature of the internet. We cannot accept responsibility for any unauthorised access or loss of Personal Data that is beyond our control.

5. Cookies

When we provide services, we want to make them easy, useful and reliable. This sometimes involves placing small amounts of information on your computer. These are called 'cookies'.

These cookies cannot be used to identify you personally and are used to improve services for you, for example through:

- Letting you navigate between pages efficiently
- Enabling a service to recognise your computer so you don't have to give the same information during one task
- Recognising that you have already given a username and password so you don't need to enter it for every web page requested
- Measuring how many people are using services, so they can be made easier to use and that there is enough capacity to ensure they are fast



See allaboutcookies.org or www.youronlinechoices.eu to learn more about cookies.

Visit www.google.co.uk/goodtoknow/data-on-the-web/cookies for a video about cookies.

Users typically have the opportunity to set their browser to accept all or some cookies, to notify them when a cookie is issued, or not to receive cookies at any time. The last of these options, of course, means that personalised services cannot be provided and the user may not be able to take full advantage of all of a website's features. Refer to your browser's Help section for specific guidance on how it allows you to manage cookies and how you may delete cookies you wish to remove from your computer.

Multiple cookies may be found in a single file depending on which browser you use.

The cookies used on this website have been categorised based on the categories found in the ICC UK Cookie guide, as follows:

Category 1: Strictly necessary cookies

These cookies are essential in order to enable you to move around the website and use its features, such as accessing secure areas of the website. Without these cookies services you have asked for, like shopping baskets or e-billing, cannot be provided.

Category 2: Performance cookies

These cookies collect information about how visitors use a website, for instance which pages visitors go to most often, and if they get error messages from web pages. These cookies don't collect information that identifies a visitor. All information these cookies collect is aggregated and therefore anonymous. It is only used to improve how a website works.

Category 3: Functionality cookies

These cookies allow the website to remember choices you make (such as your user name, language or the region you are in) and provide enhanced, more personal features. For instance, a website may be able to provide you with local weather reports or traffic news by storing in a cookie the region in which you are currently located. These cookies can also be used to remember changes you have made to text size, fonts and other parts of web pages that you can customise. They may also be used to provide services you have asked for such as a live chat session. The information these cookies collect may be anonymised and they cannot track your browsing activity on other websites.

The list below shows the cookies that we use, other than those that are strictly necessary to this service. If you have any queries about these, or would like more information, please contact our Data Protection Manager at The IMC Group Limited, Pendle House, Jubilee Road, Letchworth, Hertfordshire, SG6 1SP, or email us at info@notionlite.com.

By using this website, you agree that we can place these types of cookies on your device.

6. Links.

- 6.1. The Website may include third-party advertising and links to other websites. We do not provide any personally identifiable customer Personal Data to these advertisers or third-party websites.
- 6.2. These third-party websites and advertisers, or internet advertising companies working on their behalf, sometimes use technology to send (or 'serve') the advertisements that appear on the Website directly to your



browser. They automatically receive your IP address when this happens. They may also use cookies, JavaScript, web beacons (also known as action tags or single-pixel gifs), and other technologies to measure the effectiveness of their ads and to personalise advertising content. We do not have access to or control over cookies or other features that they may use, and the information practices of these advertisers and third-party websites are not covered by this Privacy Policy. Please contact them directly for more information about their privacy practices. In addition, the Network Advertising Initiative offers useful information about internet advertising companies (also called 'ad networks' or 'network advertisers'), including information about how to opt-out of their information collection.

- 6.3. We exclude all liability for loss that you may incur when using these third party websites.
- 7. Further Information.
- 7.1. If you would like any more information or you have any comments about our Privacy Policy, please either write to us at Data Protection Manager, The IMC Group Limited, Pendle House, Jubilee Road, Letchworth, Hertfordshire, SG6 1SP, or email us at info@notionlite.com.
- 7.2. We may amend this Privacy Policy from time to time without notice to you, in which case, we will publish the amended version on the Website. You confirm that we shall not be liable to you or any third party for any change to this Privacy Policy from time to time. It is your responsibility to check regularly to determine whether this Privacy Policy has changed.
- 7.3. You can ask us for a copy of this Privacy Policy and of any amended Privacy Policy by writing to the above address or by emailing us at info@notionlite.com. This Privacy Policy applies to Personal Data we hold about individuals. It does not apply to information we hold about companies and other organisations.
- 7.4. If you would like access to the Personal Data that we hold about you, you can do this by emailing us at info@notionlite.com or writing to us at the address noted above. There may be a nominal charge of £25 to cover administrative costs.
- 7.5. We aim to keep the Personal Data we hold about you accurate and up to date. If you tell us that we are holding any inaccurate Personal Data about you, we will delete it or correct it promptly. Please email us at info@notionlite.com or write to us at the address above to update your Personal Data.